



The First National Bank of Long Island

Where Everyone Knows Your Name®

Member FDIC

Quicken for Mac Conversion Instructions

Quicken for Mac 2005-2007

Web Connect

Table of Contents

TABLE OF CONTENTS	1
INTRODUCTION	2
DOCUMENTATION AND PROCEDURES	2
Task 1: Conversion Preparation.....	2
Task 2: Connect to First National Bank of Long Island.....	2
Task 3: Deactivate Your Account(s) At First National Bank of Long Island.....	2
Task 4: Re-activate Your Account(s) at First Ntnl Bank Long Island - New	3

Introduction

As The First National Bank of Long Island completes its system conversion to **First Ntnl Bank Long Island - New**, you will need to modify your Quicken settings to ensure the smooth transition of your data. To complete these instructions, you will need your **User ID and Password** for FirstLink Online Banking.

It is important that you perform the following instructions exactly as described and in the order presented. If you do not, your service may stop functioning properly. This conversion should take 15–30 minutes.

NOTE: This update is time sensitive and can be completed on or after **12/08/2014**.

Documentation and Procedures

Task 1: Conversion Preparation

1. Backup your data file. For instructions to back up your data file, choose **Help** menu > **Search**. Search for **Backing Up**, select "**Backing Up Your Data**," and follow the instructions.
2. Download the latest Quicken Update. For instructions to download an update, choose **Help** menu > **Search**. Search for **Updates**, select "**Checking for Updates to Quicken**," and follow the instructions.

Task 2: Connect to First National Bank of Long Island

1. Choose **Online** menu > **Download Transactions**.
2. Select your account from the drop-down list.
3. Click **Download** to access **First National Bank of Long Island** website at <https://online.fnbli.com>.
4. Enter your **Customer ID** and **PIN** to login to the **First National Bank of Long Island** web site. Download your transactions through **12/08/2014** into Quicken.
5. Repeat the download process for each account you have at **First National Bank of Long Island** (such as checking, savings, credit cards and brokerage).
6. Once all accounts have been downloaded, accept all transactions into your Quicken account registers.

Task 3: Deactivate Your Account(s) At First National Bank of Long Island

1. Choose **Lists** menu > **Accounts**.
2. Select the account that you want to disable and click **Edit**.
3. In the **Download Transactions** drop-down list, select **Not Enabled**. Follow the prompts to confirm the deactivation.
4. Remove the information within the **Account Number** and **Routing Number** fields.
5. Click **OK** to save your edits.
6. Repeat steps 2 – 5 for each account at *First National Bank of Long Island*.
7. Verify that your account list does not display a blue online circle icon for any accounts at *First National Bank of Long Island*.

Task 4: Re-activate Your Account(s) at First Ntnl Bank Long Island - New

1. Log into the *First Ntnl Bank Long Island - New* website at <https://online.fnbli.com>
2. Download and import your transactions to Quicken.
3. Click the **Use an existing account** radio button.
4. Select the corresponding existing Quicken account in the drop-down list and click **OK**.
5. Repeat steps 3-4 for all accounts at *First Ntnl Bank Long Island - New*.
6. Choose **Lists** menu > Accounts. Verify that each account at *First Ntnl Bank Long Island - New* has a blue online circle indicating that it has been reactivated for online services.

Thank you for making these important changes!